
**OFFICE OF THE RESIDENT COMMISSIONER
GOVERNMENT OF CHHATTISGARH**

3rd Floor, Chanakya Bhawan, Yashwant Place,
Chanakya Puri, New Delhi-110021

No. 310 /Accts/C.B./2023

Dated: 17 March, 2023

NOTICE INVITING TENDER

Last Date of Receipt of Tender : 27.03.2023 (03.00 PM)
Date of opening of Tender : 27.03.2023(03.30 PM)

Office of the Resident Commissioner, Government of Chhattisgarh, 3rd, Floor, Chanakya Bhawan, Chanakyapuri, New Delhi are invited sealed tenders from Eligible Service Provider/Authorized Dealers/OEMs for **Supply, Installation and Commissioning of Video Conferencing System at Chhattisgarh Sadan, 8-12, Factory Road, Safdarjung, New Delhi.**

The tender documents can be downloaded from Office of the Resident Commissioner, Government of Chhattisgarh website www.rechhattisgarh.gov.in. and submit to Office of the Resident Commissioner, Government of Chhattisgarh, 3rd, Floor, Chanakya Bhawan, Chanakyapuri, New Delhi on or before due date of the tender.

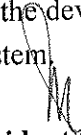
Tenderer is expected to examine all instructions, form, terms and conditions, and specification in the tender documents. Failure to furnish all information prescribed in the tender documents of bids not substantially

GENERAL INSTRUCTIONS

1. The tenderer must enclose their supporting documents photocopies along with the tender as mentioned in Annexure-1, failing which their tender will be summarily rejected.
2. The bid price shall remain valid till 90 days from the date of opening of tender. During the period of validity of bid, the rates quoted shall not change.
3. Earnest Money Deposit in the form of Demand Draft for an amount **Rs. 5,000/- (Rupees five thousand only)** drawn in favour of **Resident Commissioner, Chhattisgarh Bhawan, New Delhi** from any scheduled bank must be furnished along with the tender documents failing which the tender will be summarily rejected.
4. EMD may be forfeited, if tenderer fails to accepted the work order along with terms and conditions, if tenderer withdraw the bid before expiry of validity period, if fail to furnish the performance security, if violates any of the work conditions.
5. Sealed offers superscribed "Bid for Video Conferencing System" may be deposited in the office located at 3rd, Chanakya Bhawan, Yashwant Place, Chanakya Puri, New Delhi – 110021 on or before 27.03.2023 At 03.00 PM. The bids would be opened on the same day at 03.30 PM.

6. Late or delayed tenders shall not be considered. Therefore, please ensure that the tender is submitted well in time to reach us before the due date.
7. Any incomplete and conditional bids received shall not be considered and will be summarily rejected.
8. Each Bidder shall submit only one bid. A Bidder who submits or participates in more than One Bid. The participation of tenderer will be disqualified.
9. The successful Bidder shall have to deposit a **Performance Security Deposit** of the 10% of the total amount of work order immediately of the receipt of the Supply Order. The performance security deposit will be furnished in the form of Bank Guarantee/ Fixed Deposit of any scheduled bank drawn in favour of "Resident Commissioner, Chhattisgarh Bhawan, New Delhi". The performance security deposit should be valid for ninety days beyond the expiry of warranty period. Tenderer shall lose the Performance Security Deposit on the grounds of service of unsatisfactory performance.
10. Supply, installation and commissioning all the material will have to be completed within 90 days from the date of commencement of Supply Order. It is mandatory for the selected agency to complete the installation work within stipulated time period. For this all the necessary equipment's and material will be transported to Chhattisgarh Sadan, 8-12, Factory Road, Safdarjung, New Delhi by his own expenses. This office will not provide any transportation charges as well other expenses.
11. Comprehensive onsite warranty for 01 (One) year including Spare Parts etc. from the date of final satisfactory installation, implementation and working demonstration. No expenditure (either for repairs and replacement of consumable and /or non-consumable parts or custom clearance) will be borne by this office during warranty period. If any manufacturing or other technical defects found in any equipment which gives continuous trouble during the warranty period, the tenderer shall replace the same with new equipments without any additional cost to the purchaser.
12. 100% payment will be release after successful completion of the supply/delivery, successful installation and submission of performance security deposit, through RTGS/ NIFT. No advance payment will be made. The tenderer should provide their bank details duly signed by authorized signatories at attached annexure -1.
13. No claim for interest will be entertained by the Office of the Resident Commissioner, Chhattisgarh Bhawan, New Delhi in respect of any payment/EMD/Performance Security Deposit which will be held with the Office of the Resident Commissioner, Chhattisgarh Bhawan, New Delhi due to any reasons.
14. The Office of the Resident Commissioner, Chhattisgarh Bhawan, New Delhi will not pay for any insurance charges against loss or damage incidental to manufacturer or acquisition, transportation, storage and delivery etc.

15. The rates quoted in the tender shall be for the complete item including supply, installation, testing & commissioning at site. The rates quoted in the tender shall include all charges for packing, transport, loading, unloading and for delivery at site.
16. The rates shall not be change during the period of contract including extended period if any and rates shall not be subject to exchange variation, labor conditions, and fluctuations in railway freights, taxes or any conditions whatsoever. No claim in respect of increase in GST, sales tax, works contract tax (WCT), excise duty, octroi or other tax, duty or levy during the duration of the contract shall be entertained.
17. The Price Bid as per Performa given in the tender documents as ANNEXURE-2. Any conditions given in the price bid may cause rejection of Bid.
18. The **Resident Commissioner, Chhattisgarh Bhawan, New Delhi** reserves the right of accepting the whole or any part of the tender. The decision of the **Resident Commissioner, Chhattisgarh Bhawan, New Delhi** in this regard shall be final and binding on the firm.
19. The **Resident Commissioner, Chhattisgarh Bhawan, New Delhi** is empowered to relax any term or condition mentioned herein.
20. The tender should be accompanied by detailed printed technical literature with specifications, make and model number of each item quoted in the tender.
21. The Tenderer must provide original guarantee/ warranty head for satisfactory functioning of the equipment/system and free service, replacement of parts and supply of consumables during warranty period from the date of successful and satisfactory installation of the equipment/ system.
22. The Tenderer has guaranteed for the equipment's supplied are original and new including all its components. All the hardware and software supplied are licensed and legally obtained in the name of the **Resident Commissioner, Chhattisgarh Bhawan, New Delhi**.
23. The Tenderer shall provide the training required by personnel to operate and maintain the Video Conferencing System. Further, all software provided for the above system, including operating system, video management software, client software etc. should be upgraded, if necessary, as and when a new upgrade is released by the developer/ OEM at no extra cost during the guarantee/warranty period of the above system.


Joint Resident Commissioner
 Chhattisgarh Bhawan, New Delhi

Authorized Signatory (Signature In full):

Name and title of Signatory:

Stamp of the Company:.....

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ANNEXURE-1

The Tenderer must enclosed their supporting document, photocopies along with the tender documents, failing which their bids will be summarily rejected.

1. Earnest Money Deposit (EMD) of Rs. 5,000/-
2. Tenderer should have Office/ Authorized Channel Partner office/ Local Service Center in Delhi.
3. Bank details
 - a) Name of Bank
 - b) Name of Branch
 - c) Branch code
 - d) NEFT/ IFSC Code
 - e) Account No.
 - f) RTGS Code
 - g) 9-digit MICR code appearing on the cheque book
 - h) Type of account
 - i) Address
 - j) City Name
 - k) Telephone No.
 - j)Email id of the Bidder/OEM
4. Warranty declaration.

Authorized Signatory (Signature In full):

Name and title of Signatory:

Stamp of the Company:.....

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ANNEXURE-2

I/we wish to submit our tender for **Supply, Installation and Commissioning of Video Conferencing Solution at Chhattisgarh Sadan, 8-12, Factory Road, Safdarjung, New Delhi** on the following rates:-

| Sr. No. | Description of Item | Qty | Unit Price with 01 Years Warranty | Total price with 01 Years Warranty | Rate of GST (%) | GST | Total Cost |
|---------|---|-----|-----------------------------------|------------------------------------|-----------------|--------------------|------------|
| 01 | Logitech Group Camera Full HD Video Conferencing 1080P | 01 | | | | | |
| 02 | Microteck Online 1 KVA UPS with Exide Battery AH/12VSME | 01 | | | | | |
| 03 | MI TV 50" Full HD | 02 | | | | | |
| | | | | | | Total Price | |

In words:

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Authorized Signatory (Signature In full):

Name and title of Signatory:

Stamp of the Company:.....

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Tenderer's Details

| | | |
|--|--|--|
| 1. | Name of the Firm/ Company | |
| 2. | Name and Designation of Authorized Signatory | |
| 3. | Communication Address: | |
| 4. | Office Phone No: Mobile No: | |
| 5. | E-Mail ID: | |
| 6. | GST registration Number: PAN Number: | |
| Particular Details of the Bidder's Representative | | |
| 7. | Name of the Contact Person: Designation: Phone No: Mobile No: E-Mail ID: | |

UNDERTAKING

I, the undersigned certify that I have gone through the terms and conditions mentioned in the tender document and undertake to comply with them.

Authorized Signatory (Signature In full):

Name and title of Signatory:

Stamp of the Company:.....